



## Wells Town Council

Wells Community Hospital,  
Mill Road, Wells-next-the-Sea  
NR23 1RF

### Town Council Meeting Agenda

A summons to councillors –An invitation to everyone else

A meeting of the Town Council is to be held in the Sackhouse Community Room, Wells Maltings, at 7 pm on Monday 13th April 2026.

**If you wish to attend by Zoom contact the Clerk by 1 pm on the day of the meeting for instructions**

- 1) Public Forum – this item will last a maximum of 15 minutes.
- 2) Reports:  
a) Police b) Norfolk County Council c) North Norfolk District Council.
- 3) Apologies.
- 4) To receive Declarations of Interest and consider any additional requests for Dispensations.  
*(NB. Dispensation requests need to be made in writing to the proper officer prior to the start of the meeting, or failing that, at the start of the meeting.)*
- 5) To approve the amended Minutes of the meeting held on 2<sup>nd</sup> of February 2026 and the Minutes of the meeting held on the 2<sup>nd</sup> of March 2026.
- 6) To review and agree the date when the Wells Town Council is willing to relinquish the tenancy for the plot of land known as the 'Westfield Playing Field'.
- 7) To consider whether the Wells Town Council requires the installation of street lighting on the development at Mill Road, Wells-next-the-Sea by the Holkham Estates Company Ltd.
- 8) To agree that Wells Town Council will arrange a screening of the National Emergency Briefing film for the public of Wells (CC).
- 9) To discuss the creation of a 'Portfolio Working Party', whose mandate will be to: review the relevancy of current portfolio subjects, establish if other areas needed representing and agree the purpose and function of each portfolio (PB).
- 10) To receive an update for the 2026/2027 budget and consider amendments to same budget to make more funds available for the WHIG and Children's Play Field/Skate Park.
- 11) To consider including a link/button/notice on the WTC website to access information/services provided by Care Home Selection Healthcare.
- 12) To sign documents to amend the existing signatories for the Wells Town Council Unity Trust Account.
- 13) To sign the 'NCC Conditions for delivering a small highway improvement scheme in partnership with the Wells-next-the-Sea Town Council 2026/27' in order to secure the 50% funding for the feasibility study for a pedestrian crossing on Burnt Street near the Market Lane Junction.
- 14) Reports:  
a) Town Clerk b) Portfolio Holders/Committees/Working Parties/Councillors.
- 15) Financial Report & Accounts for Settlement.
- 16) To confirm Date of Next Meeting – Monday 11<sup>th</sup> May 2026

*Emma Gunhouse* 2<sup>nd</sup> April 2026



Emma Gunhouse - Town Clerk  
01328 710564  
clerk@wellstowncouncil.gov.uk



Striving for  
Excellence