



Wells Town Council

Wells Community Hospital,
Mill Road, Wells-next-the-Sea
NR23 1RF

Town Council Meeting Agenda

A summons to councillors – An invitation to everyone else

A meeting of the Town Council is to be held in the Clore Rooms, Wells Maltings, at 7 pm on Monday 3rd November 2025.

If you wish to attend by Zoom contact the Clerk by 1 pm on the day of the meeting for instructions

- 1) Public Forum – this item will last a maximum of 15 minutes.
- 2) Reports:
 - a) Police b) Norfolk County Council c) North Norfolk District Council.
- 3) Apologies and consideration of acceptance for absence.
- 4) To receive Declarations of Interest and consider any additional requests for Dispensations. *(NB. Dispensation requests need to be made in writing to the proper officer prior to the start of the meeting, or failing that, at the start of the meeting.)*
- 5) To approve the Minutes of the meeting held on Monday 6th of October 2025.
- 6) To receive a report from RA regarding progress made by the Wells Housing Implementation Group (WHIG).
- 7) To review Holkham Estate's notice to determine the licence to occupy the land known as 'Westfield Playing Field', and agree a date by which to quit and deliver up vacant possession of said land.
- 8) To approve and adopt a policy concerning the recording of Council meetings.
- 9) To review the current Wells-next-the-Sea Town Council Grant Policy and agree suggested amendments.
- 10) To approve and adopt an IT policy in order to comply with the new 'Assertion 10: Digital and Data Compliance', as introduced by the Smaller Authorities Proper Practices Panel (SAPP).
- 11) To discuss the Wells Town Council's continued financial support for the Wells Tourist Information for the financial year 2026/2027 (SR).
- 12) Reports:
 - a) Town Clerk b) Portfolio Holders/Committees/Working Parties/Councillors
- 13) Financial Report & Accounts for Settlement.
- 14) To confirm Date of Next Meeting – Monday 1st December 2025

Emma Gunhouse 27th October 2025



Emma Gunhouse - Town Clerk
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Excellence