



Wells Town Council

Wells Community Hospital,
Mill Road, Wells-next-the-Sea
NR23 1RF

Town Council Meeting Agenda

A summons to councillors –An invitation to everyone else

A meeting of the Town Council is to be held in the Clore Rooms, Wells Maltings, at 7 pm on Monday 2nd February 2026.

If you wish to attend by Zoom contact the Clerk by 1 pm on the day of the meeting for instructions

- 1) Election of Temporary Chairman (Declaration of Office to be signed) empowered to open meeting to elect Chairman to serve during the interim prior to the Wells Town Council Annual Meeting 2026.
- 2) Election of Chairman to serve during the interim prior to the Wells Town Council Annual Meeting 2026 (Declaration of Office to be signed).
- 3) Election of Vice Chairman to serve during the interim prior to the Wells Town Council Annual Meeting 2026.
- 4) Election of Chairman of Planning Committee to serve during the interim prior to the Wells Town Council Annual Meeting 2026.

Normal Monthly Meeting

- 5) Public Forum – this item will last a maximum of 15 minutes.
- 6) Reports:
 - a) Police b) Norfolk County Council c) North Norfolk District Council.
- 7) Apologies.
- 8) To receive Declarations of Interest and consider any additional requests for Dispensations. *(NB. Dispensation requests need to be made in writing to the proper officer prior to the start of the meeting, or failing that, at the start of the meeting.)*
- 9) To approve the minutes of the meeting held on 5th of January 2026.
- 10) Appointment of new signatories for the Wells Town Council Unity Trust Account.
- 11) Appointment of Portfolio Holders for the interim prior to the Wells Town Council Annual Meeting 2026 for the following portfolios:
 - a) The Buttlands, b) Harbour, c) Traffic, d) Community Wellbeing and Welfare, e) Market Lane Cemetery.
- 12) To establish a Staffing Committee and appoint its members (SR).
- 13) To discuss the possible implications of 'Assertion 10' in relation to the accessibility status of the WTC website.
- 14) To receive grant applications from the following bodies:
 - a) The Wells Flood Warden Team, b) Little Gillies, c) Norfolk Community Law Service.
- 15) Reports:
 - a) Town Clerk b) Portfolio Holders/Committees/Working Parties/Councillors.
- 16) Financial Report & Accounts for Settlement.
- 17) To confirm Date of Next Meeting – Monday 2nd March 2026

Emma Gunhouse 26th January 2026



Emma Gunhouse - Town Clerk
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Striving for
Excellence